

**THE SUPERIOR COURT OF CALIFORNIA
COUNTY OF EL DORADO**

JURY SERVICE REQUEST TO BE DISQUALIFIED, POSTPONED, OR EXCUSED

If you have received a summons to appear as a prospective juror at the El Dorado Superior Court (Court), you are required to appear unless you are 1) *not legally eligible to serve as a juror*, 2) *are granted a postponement of jury service*, or 3) *are excused from jury service due to an undue hardship*.

To request to be relieved from jury service, submit the completed form and proof of circumstances to:

Location	West Slope	South Lake Tahoe
Email	juryservices@eldorado.courts.ca.gov	sltjury@eldorado.courts.ca.gov
Mail	Office of the Jury Commissioner 495 Main Street Placerville, CA 95667	Office of the Jury Commissioner 1354 Johnson Blvd. South Lake Tahoe, CA 96150
Fax	(530) 622-9774	(530) 542-9102

Note: Requests must be submitted no later than **NOON** on Wednesday the week **PRIOR** to your appearance.

YOUR INFORMATION

First Name (Print):	Last Name (Print):	Badge Number:
Report Location: <input type="checkbox"/> Cameron Park Branch <input type="checkbox"/> Main Street Branch <input type="checkbox"/> South Lake Tahoe Branch		
Name and/or Address Change (If applicable):		

REQUEST TO BE DISQUALIFIED

In accordance with California Code of Civil Procedure section 203(a), all persons are eligible to be prospective jurors unless certain qualifications are not met. Complete the section below if you believe you do not meet the qualifications to serve.

1) I AM NOT LEGALLY ELIGIBLE TO SERVE AS A JUROR BECAUSE (Check One):

- ☐ 1a. I am not able to read and understand the English language.
- ☐ 1b. I am not a citizen of the United States.
- ☐ 1c. I am not a resident of El Dorado County; I am a resident of _____.
- ☐ 1d. I am under the age of 18.
- ☐ 1e. I am now serving as a grand juror or trial juror.
- ☐ 1f. I have been convicted of a felony and I am currently on felony probation, parole, post release community supervision, or mandatory supervision.
- ☐ 1g. I have been convicted of a felony and I am required to register as a sex offender.
- ☐ 1h. I am currently incarcerated.
- ☐ 1i. I have been convicted of malfeasance in office and my civil rights have not been restored.
- ☐ 1j. I am now under a court ordered conservatorship. My conservator is _____.
- ☐ 1k. I am now a peace officer as described in Penal Code sections 830.1 or 830.2(a). I am employed by the following agency: _____.

REQUEST TO BE POSTPONED

If you cannot serve on your summoned date, generally you may reschedule your jury service one (1) time within 90 days of the original date you are summoned. Complete the section below if you want to postpone your service. *Proof of circumstances must be submitted with your request, when available.*

2) I AM NOT AVAILABLE AS SCHEDULED BECAUSE (Check One):

- ☐ 2a. I have an employment conflict.
- ☐ 2b. I am a full-time student who will lose credit if absent (May postpone until the next school break).
- ☐ 2c. I am a teacher who is in session (May postpone until the next school break).
- ☐ 2d. I have a prepaid travel plans within the next 30 days.
- ☐ 2e. I am a breastfeeding mother (May postpone for up to one (1) year).
- ☐ 2f. Other (please explain): _____
- _____
- _____

I am available after (required): _____

Note: If you are not able to report to jury service once summoned after a one (1) time postponement has been granted, you must immediately contact the Court (see page 1 for contact information).

REQUEST TO BE EXCUSED

California Code of Civil Procedure section 204(b) states that eligible persons may be excused from jury service only for undue hardship. Complete the section below if you believe you have an undue hardship and need to be excused from jury service. *Proof of circumstances must be submitted with your request, when available.*

3) I AM REQUESTING TO BE EXCUSED DUE TO UNDUE HARDSHIP BECAUSE (Check One):

- ☐ 3a. I have no reasonable means of travel by public or private transportation and the total travel time to get to the courthouse exceeds one and a half hours (1.5 hours).
- ☐ 3b. I am experiencing an extreme and intolerable personal financial hardship (see instructions below).
- If *employed*, you must submit a letter from your employer confirming you will lose all wages, salary, or commission during your service.
 - If *self-employed*, you must submit an explanation of how jury service causes a loss of income and/or hinders the operation of the business and why the loss cannot be avoided by postponing jury service.
- ☐ 3c. I have a medical disability or scheduled operation/procedure (You must submit a statement from your healthcare provider indicating you cannot serve on jury duty and the expected duration of disability).
- ☐ 3d. I am over the age of 70 and suffer from a permanent medical condition which would expose me to an undue risk of physical or mental harm.
- ☐ 3e. My services are immediately needed for the protection for public health and safety and alternative arrangements cannot be reasonably made (You must submit an explanation).
- ☐ 3f. I am the sole and indispensable caretaker for another person and comparable care is not economically practical (You must submit verification of the need to provide care).
- ☐ 3g. I have served as a trial or grand juror in state or federal court within the past 12 months.
- ☐ 3h. I am actively serving in the military and stationed at (location) _____ until (date) _____ (You must submit a copy of your military orders).

I declare under penalty of perjury under the laws of the State of California that the information I have provided is true and correct.

Date

Signature